



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
May 14, 2024**

A work session of the Board of Trustees for the Town of Palisade began at 6:00 pm to discuss assignments for various Boards, Committees, and Commissions, as well as proclamations and the Sunday Farmer's Market dog policy. Chief of Police Jesse Stanford gave a presentation to introduce the new Code Compliance Officer and Civil Service Officer along with recognizing top Law Enforcement Officials for police week recognition. Present were Mayor Greg Mikolai, Mayor Pro-Tem Jamie Somerville, Trustee Stan Harbaugh, Trustees Jeff Snook, Trustee Sarah Matchett, and Trustee Rick Fox. Also in attendance was Town Manager Janet Hawkinson.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 7:00 pm by Mayor Greg Mikolai with Trustees present: Jeff Snook, Sarah Matchett, Rick Fox, Stan Harbaugh, and Mayor Pro-Tem Jaime Somerville. Absent was Trustee Nicole Maxwell. Also in attendance were Town Manager Janet Hawkinson, Recreation & Facilities Director Troy Ward, Special Events Coordinator Rebecca Loucks, Finance Director Gregg Mueller, and Community Development Director Devan Aziz.

**AGENDA ADOPTION**

*Motion #1* by Mayor Pro-Tem Somerville, seconded by Trustee Matchette, to approve the agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson gave a report on the awarded AGNC Grant for Downtown Planning, as well as current and ongoing Capital Projects.

Recreation & Facilities Director Troy Ward gave a presentation on the Boat Ramp and Swim Beach design concept.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – April 20, 2024 – May 9, 2024
- **Minutes**  
Minutes from April 23, 2024, Regular Board of Trustees Meeting

- **One Riverfront Appointments**

The Town of Palisade is required to ratify the selection of the One Riverfront Commission. The following individuals were selected by the One Riverfront interview committee to serve the following terms:

- David Varner (reappointment term expiring July 2027)
- Hayden Janssen (term expiring July 2027)
- Meg Thorton (term expiring July 2027)
- Jason Andrews (term expiring July 2025)
- Alternate Alyssa Jones (term expiring July 2027)

- **RESOLUTION 2024-11 - Parklet Lease Agreement**

Resolution 2024-11 formalizes lease agreements with Diorio's of Palisade for the use of a downtown parklet.

*Motion #2* by Mayor Pro-Tem Somerville, second by Trustee Sarah Matchett, to approve the consent agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

### **PUBLIC HEARING I**

#### **RESOLUTION 2024-12: Amending the Property Tax Levy for the 2024 Budget for the Town of Palisade**

Mayor Mikolai opened the Public hearing at 7:14 pm.

Finance Director Gregg Mueller gave a presentation to amend the budget for the revised property tax levy.

Mayor Mikolai opened the discussion for public comment. None was offered.

Mayor Mikolai opened the hearing to Board discussion. None was offered.

*Motion #3* by Trustee Matchette, second by Trustee Harbaugh to approve resolution 2024-12: Amending the Property Tax Levy for the 2024 Budget for the Town of Palisade.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Trustee Snook, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Fox, Mayor Mikolai

**No:**

**Absent:** Trustee Maxwell

Motion carried.

The Public Hearing was closed at 7:18 pm.

### **NEW BUSINESS**

#### **Clear Networx Internet at Riverbend Park**

Town Manager Hawkinson and Recreation & Facilities Director Ward gave a presentation on the cost and timeline for the possible fiber installation to Riverbend Park, followed by Staff and Board discussion.

*Motion #4* by Trustee Matchette, seconded by Trustee Harbaugh, to postpone the discussion until the May 28, 2024, meeting to receive additional information regarding the proposal.

A roll call vote was requested.

**Yes:** Trustee Snook, Trustee Matchett, Mayor Pro-Tem Somerville, Mayor Mikolai

**No:** Trustee Harbaugh, Trustee Fox

**Absent:** Trustee Maxwell

Motion carried.

**Resolution 2024-13-Designating Those Persons Who Are Authorized To Sign on Town of Palisade Bank Accounts**

Town Manager Janet Hawkinson reported on the legal procedures and signatures from the Mayor and Mayor Pro-Tem that are required for fraud prevention on the Town of Palisade bank accounts.

*Motion #5* by Trustee Matchett, second by Trustee Harbaugh, to approve Resolution 2024-13 for authorized signatures required from the Mayor and Mayor Pro-Tem on the Town of Palisade bank accounts.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Trustee Matchett, Trustee Snook, Mayor Pro-Tem Somerville, Trustee Fox, Mayor Mikolai

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**Boards/Committees Appointments**

The Board of Trustees chose which Boards/Committees to appoint a representative to and which elected official will be appointed to each Board/Committee respectively.

***Appointment of Grand Valley Regional Transportation Committee***

Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, nominated Mayor Mikolai for appointment to the Grand Valley Regional Transportation Committee.

*Motion #6* by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to appoint Mayor Mikolai for the GVRT Committee.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai

**No:**

**Absent:** Trustee Maxwell

Motion carried.

***Appointment of Tourism Advisory Board Committee***

Mayor Pro-Tem Somerville, seconded by Trustee Matchett, nominated Trustee Snook for the appointment of the Tourism Advisory Board.

***Motion #7*** by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to appoint Trustee Snook to the TAB Committee.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Trustee Snook, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Fox, Mayor Mikolai

**No:**

**Absent:** Trustee Maxwell

Motion carried.

***Appointment of Associated Government of Northwest Colorado***

Mayor Pro-Tem Somerville, seconded by Trustee Fox, nominated Trustee Harbaugh for the appointment of Associated Government of Northwest Colorado (AGNC) Committee.

***Motion #8*** by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to appoint Trustee Harbaugh for the AGNC Committee.

A roll call vote was requested.

**Yes:** Trustee Fox, Mayor Mikolai, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook

**No:**

**Absent:** Trustee Maxwell

Motion carried.

***Appointment of Palisade Chamber of Commerce Committee***

Trustee Fox nominated Mayor Pro-Tem Somerville, seconded by Trustee Snook, for the appointment of the Palisade Chamber of Commerce Committee.

***Motion #9*** by Trustee Fox, seconded by Trustee Snook, to appoint Mayor Pro-Tem Somerville to the Palisade Chamber of Commerce Committee.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox

**No:**

**Absent:** Trustee Maxwell

Motion carried.

***Appointment of Palisade Rural Fire Committee***

Trustee Snook, seconded by Trustee Matchett, nominated Trustee Fox for the appointment of Palisade Rural Fire Committee

***Motion #10*** by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to appoint Trustee Fox for the Palisade Rural Fire Committee.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Harbaugh, Trustee Matchett

**No:**

**Absent:** Trustee Maxwell

Motion carried.

***Appointment of Grand Junction Economic Partnership***

Mayor Pro-Tem Somerville, seconded by Trustee Snook, nominated Trustee Matchett for the appointment of Grand Junction Economic Partnership Committee

**Motion #11** by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to appoint Trustee Matchett for the Grand Junction Economic Committee.

A roll call vote was requested.

**Yes:** Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**COMMITTEE REPORTS**

Mayor Mikolai reviewed the recent Grand Valley Rural Transit Committee meeting, and Mayor Pro-Tem Somerville reviewed the Palisade Chamber of Commerce's future events.

**PUBLIC COMMENT**

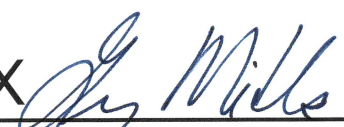
Rondo Beucheler, Palisade, CO; expressed concerns regarding a new possible business that wants to rent electric scooters in town limits. The Board gave Town Manager Janet Hawkinson direction to investigate the regulations for electric scooters.

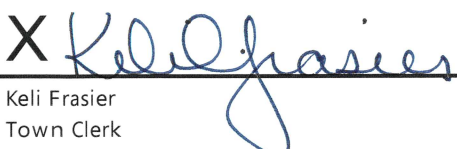
**ADJOURNMENT**

**Motion #12** by Mayor Pro-Tem Somerville, second by Trustee Matchett, to adjourn the meeting at 7:47 pm.

A voice vote was requested.

Motion carried unanimously.

X   
\_\_\_\_\_  
Greg Mikolai  
Mayor

X   
\_\_\_\_\_  
Keli Frasier  
Town Clerk

